



# St Martin-in-the-Fields High School for Girls

11-19 Church of England Academy Founded 1699

*Service Compassion Justice Perseverance*

Dear New Families,

Monday 22 June 2020

A warm welcome to St Martin's. It gives me great pleasure to welcome you and your daughter to our wonderful school. Apologies for such a long letter, but please read it to the end.

We are very much looking forward to meeting you and your daughter when she starts with us in September. Many would have returned to primary school last week and enjoyed seeing their friends again. Rest assured, your daughter will make lots of new friends when she starts at St Martin's and we will do everything possible to help your daughter settle happily into secondary school.

Due to the current situation we are unable to invite you to visit us in person, so our planned programme has moved online. We very much look forward to you joining us for these transition events and want to let you know that we are here to support you and your family as this transfer from primary to secondary takes place.

I invite you to visit our school website and our home learning section. You will see some fabulous examples of learning in our weekly Simply the Best bulletin and I would also like to refer you to our school risk assessment section where you will find two documents, one that is visual, that will help to reassure you of all the control measures we have in place to keep everyone in St Martin's safe and well. You can go directly to the website or access the risk assessment from [here](#) and Simply the Best! from [here](#). There is also a dedicated page on our website for our new Year 7 students in the Admissions section under "[Welcome to Year 7](#)".

We will have a range of 'Starting Secondary School' documentation that you will need to complete. All of these have been enclosed with this letter. Please return them to school either by post or in person by **Friday 10th July**. We will also need a copy of your daughter's birth certificate or passport which she should bring with her on her first day in school. Please see the checklist enclosed.

**Your Journey Begins - Expectations and Induction** - Our first event for you and your daughters is on **Monday 29 June at 6.00pm** and will take place online using Google Meet. Ordinarily, we would invite our new students into school the next day for a **Year 6 Induction day** but as we are not able to do this in the current circumstances we are moving this event online too. The Year 6 induction will now take place virtually on **Tuesday 30 June from 10am to 11:30am** also via Google Meet.

In addition, this year we are inviting new parents to a **virtual coffee morning/afternoon** which will provide a less formal format where you will be able to meet key members of staff and ask any questions that you may have. We have two time slots available for this, **Thursday 2 July at 2pm** and **Tuesday 7 July at 10am** and we hope that you will be able to join us for one of these.

To access Google Meet you can download the app on a phone or tablet, or access it via a web browser at <https://meet.google.com/> The meeting code for all these events is [meet.google.com/buy-xhyg-huy](https://meet.google.com/buy-xhyg-huy)

**Uniform** - You will find enclosed information about our school uniform, where to purchase, how to purchase and how much items cost. Our uniform supplier, School Uniform Direct, will attend our event on 1 July and you will be able to get more information about the special offers from the

Headteacher Mrs Beverley Stanislaus B.Ed. NPQH

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**WITH LOVE AND LEARNING**



representative who will be able to answer all your questions. We have a range of nearly new uniform items which can be purchased direct from the school.

We believe our 'Your Journey Begins' programme will give your daughter a solid grounding in ensuring she is as comfortable as possible as she embarks on this new phase of her education. We are extremely proud of how our existing students welcome all our new Year 7s into our community and how well and quickly they settle to be happy and confident St Martin's Girls! Enclosed with this letter is a booklet of messages from our current Year 7 students welcoming your daughter to St Martin's and sharing advice about the transition process.

I wish I could end this letter by giving you the date that your daughter will be starting with us in September, but unfortunately I am unable to do this at the moment. All I can say is that we hope it will be at the beginning of September. As soon as the government has given us more directives and guidance on opening schools more widely than we currently are, I will let you know.

In the meantime, please do not hesitate to contact us, school is open for phone calls and urgent visits, by appointment only. We are here to help and support in any way we can, and together, as a school community we will get through these unprecedented and uncertain times and emerge stronger as a result.

Yours sincerely



Beverley Stanislaus  
Headteacher

## YOUR JOURNEY BEGINS TRANSITION PROGRAMME

Date	Time	Event	Details
Tuesday 17 March 2020	4:15pm - 6:00pm	'Your Journey Begins - Welcome'  <i>Welcome, activities, and refreshments</i>	<b>Parents/Carers</b> Meet the Headteacher and other key members of staff. Online safety, Numeracy and Literacy workshops and takeaway resources  <b>New Students</b> Meet current students. Take part in a range of activities including Science, Art and Mandarin  <b>This event has already taken place</b>
Monday 29 June 2020	6:00pm - 7:00pm	'Your Journey Begins - Expectations'	<b>Parents/Carers and your daughters</b> An opportunity to find out more about your new school and our expectations including school routines, uniform and an introduction to key members of staff. Access the virtual event through this link <a href="https://meet.google.com/buy-xhyg-huy">meet.google.com/buy-xhyg-huy</a>

Tuesday 30 June	10:00am 11:30am	-	Your Journey Begins Induction	<p><b>Parents/Carers and your daughters</b></p> <p>An opportunity to meet some students, staff and get to know St Martin's.</p> <p>Activities will include;</p> <ul style="list-style-type: none"> <li>• Virtual assembly</li> <li>• Icebreaker activities to get to know other students who are starting in Year 7</li> <li>• Question and answer session with current St Martin's students</li> </ul>
Thursday 2 July	2:00pm		Virtual drop-in session with key Members of staff	<p>An opportunity to ask any questions that you may have and meet key staff:</p> <ul style="list-style-type: none"> <li>• Progress Leader for Year 7</li> <li>• SENDCo</li> <li>• Primary -secondary transition lead</li> <li>• Pastoral staff</li> </ul>
Tuesday 7 July	10:00am			